



**BOARD OF PUBLIC WORKS AND SAFETY
MEETING MINUTES
Meeting Date: March 8, 2023**

MEMBERS

TRENT A. MCCAIN ESQ., PRESIDENT ~ PRESENT
ARLENE D. COLVIN ESQ, VICE PRESIDENT ~ PRESENT
ANGELA LOCKETT ESQ, SECRETARY ~ PRESENT
MARIANETTA L. BARBER, CLERK

***Motion to amend agenda to include items 5c) Correspondence from the Community Development Department, 5d) Correspondence from the Fire Department & 5e) Correspondence from the Police Department.**

– Approved

**A. Lockett – Yes
A. Colvin – Yes
T. McCain - Yes**

CLAIMS

Approval of Claims to be Paid on March 10, 2023

○ 110-1 – GENERAL FUND	\$103,963.42
○ 220-1 – MOTOR VEHICLE H	\$3,267.50
○ 220-2 – LOCAL ROADS & S	\$111,131.75
○ 220-4 – PARK DEPARTMENT	\$1,426.95
○ 222-5 – VEHICLE AUCTION	\$14,033.06
○ 222-6 – COMMUNITY DEVEL	\$1,301.57
○ 222-8 – LAW ENF TRAIN	\$17,719.80
○ 223-4 – UNSAFE BUILDING	\$320.00
○ 230-8 – SOCIAL SERVICES	\$82.50
○ 240-2 – PROTECTIVE SERV	\$171,603.00
○ 241-6 – HEALTHY FAM 2010	\$1,059.50
○ 242-7 – COMP COURT	\$891.66
○ 245-5 – SOLID WASTE REC	\$2,121.28
○ 249-0 – COVID-19 ESG	\$51,725.50
○ 249-1 – COVID-19 CDBG	\$2,957.00
○ 250-4 – MEDIA FUND	\$20,666.20
○ 442-3 – CCI	\$6,636.00
○ 444-5 – CONSOLIDAT AREA	\$8,500.00
○ 445-5 – E LAKEFRONT TIF	\$4,217.68
○ 890-3 – WCI/UCI BENEFIT	\$7,163.08

SPECIAL REVENUE**\$426,834.03**

- 221-5 – AMBULANCE NON-R \$9,811.16
- 224-0 – PUB SFTY INC TA \$42,378.85
- 251-2 – RDVLP AUX NON-R \$15,957.85
- 660-7 – MARQUETTE PARK \$5,037.25

TOTAL CLAIMS TO PE PAID**\$603,972.56****– Approved****A. Lockett – Yes****A. Colvin – Yes****T. McCain - Yes****Ratification of Claims Paid on March 02, 2023**

- **110-1 – GENERAL FUND** **\$10,641.26**
- 220-1 – MOTOR VEHICLE H \$54,659.84
- 222-8 – LAW ENF TRAIN \$181.80
- 224-0 – PUB SFTY INC TA \$2,583.34
- 880-1 – FIRE PENSION FU \$1,600.00

TOTAL CLAIMS PAID**\$69,666.24****– Approved****A. Lockett – Yes****A. Colvin – Yes****T. McCain – Yes****Ratification of Payroll Withholdings for Week of February 22, 2023**

- 880-1 – FIRE PENSION FU \$3,480.00
- 880-2 – POLICE PENSION \$2,725.00

TOTAL**\$6,205.00****– Approved****A. Lockett – Yes****A. Colvin – Yes****T. McCain – Yes****CORRESPONDENCE AND AGREEMENTS****CORRESPONDENCE FROM THE PUBLIC WORKS DIVISION**

Contract with Mechanical Concepts, Inc. (“Contractor”) to perform routine HVAC maintenance services for the following City properties: City Hall (401 Broadway), 900 Madison St., 555 Polk St, and the Health Department (1145 W. 5th Avenue). The Contract

provides for a term effective as of January 1, 2023 and ending on December 31, 2023. Contractor shall be paid an amount not to exceed Twenty Thousand Six Hundred Fifty Dollars (\$20,650.00) during the term of this Contract. Contractor must submit detailed invoices to be paid.

– **Approved**

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Contract with Tri-Electronics, Inc. (“Contractor”) to provide fire alarm monitoring services at 555 Polk Street. The Contract provides for a term effective as of February 22, 2023 and ending on February 22, 2024. Contractor shall be paid an amount not to exceed Two Thousand Two Hundred Eighty-Four Dollars (\$2,284.00) during the term of this Contract. The Contractor shall be paid an initial set up fee of \$825.00; and initial signal testing of \$1,099.00. After initial set up, CONTRACTOR will invoice the CITY at a rate of \$30.00 per month during the term of this Contract.

– **Approved**

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Ratification of Contract with Midwestern Electric, LLC (“Contractor”) to perform services related to street light repair and maintenance for the City of Gary on an “as-needed” basis. The Contract provides for a term effective as of September 1, 2022 and ending on June 30, 2023. Contractor shall be paid an amount not to exceed Thirty Thousand Dollars (\$30,000.00). Contractor shall submit detailed invoices of services performed to receive payment.

– **Approved**

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Ratification of Contract with Midwestern Electric, LLC (“Contractor”) to perform services related to traffic light repair and maintenance for the City of Gary on an “as-needed” basis. The Contract provides for a term effective as of September 1, 2022 and ending on June 30, 2023. Contractor shall be paid an amount not to exceed Thirty Thousand Dollars (\$30,000.00). Contractor shall submit detailed invoices of services performed to receive payment.

– **Approved**

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Residential Disabled Parking Signage (RENEWAL) for review and approval, the following resident has presented an application for a renewal of a residential disabled parking sign:

- Kevin Davis
4748 Adams St

All submitted documentation has been verified and the required fees will be paid upon approval.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Residential Disabled Parking Signage (RENEWAL) for review and approval, the following resident has presented an application for a renewal residential disabled parking sign:

- Willie Dickerson
1356 Morton St

All submitted documentation has been verified and the required fees have been paid.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Residential Disabled Parking Signage (RENEWAL) for review and approval, the following resident has presented an application for a renewal residential disabled parking sign:

- Elizabeth Earl
665 Illinois St

All submitted documentation has been verified and the required fees will be paid upon approval.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Residential Disabled Parking Signage (NEW) for review and approval, the following resident has presented an application for a new residential disabled parking sign:

- Bernice McKinley
757 Harrison St

All submitted documentation has been verified and the required fees will be paid upon approval.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Residential Disabled Parking Signage (RENEWAL) for review and approval, the following resident has presented an application for a residential disabled parking sign:

- Martha J. Smith
441 Roosevelt St

All submitted documentation has been verified and required fees have been paid.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Permit No. 23-006 – Request for Street Cut Permit – AT&T – A02JPKP – 7100 Industrial Highway.

– Postponed to March 15, 2023 meeting

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Permit No. 23-007 – Request for Street Cut Permit – AT&T – A02H3MG – 180 N. Lake Street. The work consists of the relocation of underground fiber duct to accommodate the City’s reconstruction of N. Lake Street. Work is scheduled to start upon approval and be completed by June 8, 2023. Always Underground will be the contractor.

Recommendation is contingent upon:

- 1. The fee shall be \$1,000 per the City’s Schedule of Fees ordinance.**
- 2. The Right-of-Way Permit Requirements shall be followed, specifically the pavement cross section.**

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Permit No. 23-008 – Request for Street Cut Permit – Verizon/MCI – 518 N. Lake Street. The work consists of the installation of underground communication conduit. Work is scheduled to start March 10, 2023 and be completed by June 28, 2023. Turnkey Network Solutions will be the contractor.

Recommendation is contingent upon:

- 1. The fee shall be \$1,000 per the City’s Schedule of Fees ordinance.**
- 2. The Right-of-Way Permit Requirements shall be followed, specifically the pavement cross section.**

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Permit No. 23-009 – Request for Street Cut Permit – AT&T – A02HY8E – 5401 Industrial Highway.

Work is scheduled to start upon approval and be completed by March 22, 2023. Always Underground is the contractor that will be directional boring 435 feet of 1.25” interduct in the right-of-way of Industrial Highway. We have reviewed the enclosed application and have no objections.

Recommendation is contingent upon:

- 1. The fee shall be \$1,000 per the City’s Schedule of Fees ordinance.**
- 2. The Right-of-Way Permit Requirements shall be followed, specifically the pavement cross section**

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

CORRESPONDENCE FROM THE COMMON COUNCIL

Contract with Calvin Davis (“Contractor”) to provide consulting services to the Common Council. The Contract provides for a term effective as of January 1, 2023 and ending December 31, 2023. Contractor shall be paid an amount not to exceed Twenty-Five Thousand Dollars during the term hereof, which amount will be payable in equal monthly installments of Two Thousand Eighty-Three Dollars (\$2,083.00). The Contractor will submit detailed invoices on a monthly basis.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

CORRESPONDENCE FROM THE COMMUNITY DEVELOPMENT DEPARTMENT

Request to Open Bids - Franklin School Lawn Care and Maintenance

Bids have been received for lawn care and maintenance at the Franklin School property located at 600 E 35th Avenue:

- | | | |
|---|-----------|-------------|
| • Lakewood Smith LLC | Total Bid | \$28,000.00 |
| • 1 Moore LLC | Total Bid | \$16,000.00 |
| • Express Lawn Care and Snow Removal | | |
| ○ Initial Cut - \$3,500.00 | | |
| ○ Monthly Cut - \$1,500.00 | | |
| ○ Dumping/Disposal as needed - \$500 | | |
| ○ Extra/additional cuts if called out before regular cut - \$1,500 | | |
| ○ 3619 Monroe St/3660 Jefferson St/3633 Buchanan St/3667 Fillmore St – \$100 per property – initial cut/\$65 per property - monthly | | |

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

CORRESPONDENCE FROM THE FIRE DEPARTMENT

Contract with Legacy Fire Apparatus, LLC (the “Contractor”) to provide fire engine repair services. The term of the Contract is four months. The Contractor shall be paid an amount not to exceed the total sum of One Hundred Forty-Two Thousand Three Hundred Fifty-Six Dollars and Forty-One Cents (\$142,356.41), with the first payment of \$78,178.20 being due upon acceptance and the remaining payments due upon completion of the services.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

CORRESPONDENCE FROM THE POLICE DEPARTMENT

Contract with Dr. Gary M. Durak Ph.D. ("Contractor") to provide pre-employment psychological evaluations for potential employees of the Gary Police Department. The Contract provides for a term effective February 13, 2023 and ending on February 12, 2025. The Contractor will be paid an amount not to exceed Fifteen Thousand Dollars (\$15,000.00) during the term of this Contract. The Contractor shall be paid a flat rate of \$395.00 per employee that he sees. Contractor will send detailed invoices on a monthly basis.

– **Approved**

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Contract with Lake Station Pet Clinic ("Contractor") to provide exams, vaccine and provide other care needed to secure the needs of K9 officers of the Gary Police Department. The Contract provides for a term effective as of February 13, 2023 and ending on February 12, 2024. The Contractor will be paid an amount not to exceed Nine Thousand Dollars (\$9,000.00) during the term of this Contract. The Contractor will submit detailed invoices on a monthly basis.

– **Approved**

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Contract with Westchester Animal Clinic ("Contractor") to provide exams, vaccines and other care or services based on the needs of stray animals recovered by the Gary Police Department. The Contract provides for a term effective as of February 24, 2023 and ending on February 23, 2024. Contractor shall be paid an amount not to exceed Twenty Thousand Dollars (\$20,000.00) during the term of this Contract. The Contractor will submit detailed invoices on a monthly basis.

– **Approved**

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Contract with Trusted Journey ("Contractor") to provide exams, vaccines and other care or services based on the needs of stray animals recovered by the Gary Police Department. The Contract provides for a term effective as of February 13, 2023 and ending on February 12, 2024. The Contractor shall be paid an amount not to exceed Fifteen Thousand Dollars (\$15,000.00) during the term of this Contract. The Contractor will be paid at a rate of \$25.00 per animal for animals that weigh 100 pounds or less and at a rate of \$42.00 per animal for animals that weigh more than 100 pounds. The Contractor will submit detailed invoices on a monthly basis.

– **Approved**

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

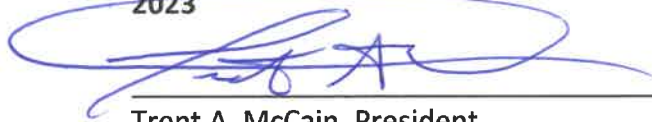
Re: Meeting Minutes for March 8, 2023.

UNFINISHED BUSINESS ~ None

NEW BUSINESS ~ None

PUBLIC COMMENTS ~ None

APPROVED and ADOPTED on March 22,
2023



Trent A. McCain, President



Arlene D. Colvin, Vice President

Angela Lockett, Secretary